



# LOYOLA INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai  
Accredited by NAAC with "A" Grade & An ISO 9001-2015 Certified Institution  
Email: principal@lit.edu.in Website: www.lit.edu.in Phone: 044-26811552/541  
Palanchur, Nazarethpet Post, Chennai – 600123.

Date: 10.10.2024

## CIRCULAR

All Internal Complaints Members are requested to attend the committee meeting on 15.10.24 at 10.30 AM in the Conference Hall.

S.NO	NAME	DESIGNATION	POSITION	CONTACT NUMBER	MAIL ID
1	Dr.P.Seenikannan	Principal	Chairman	9486140536	principal@lit.edu.in
2	Mr.AdinarayanaRao	Advocate	Legal Advisor	9840088821	adiabhijith6@gmail.com
3	Dr.S.V.Priya	AOP /ECE	Internal Member	8428979596	srisvpriya1@gmail.com
4	Dr.A.LakshmiPriya	Professor/ECE	Internal Member	9677564228	a.v.lashmipriyaa@gmail.com
5	Zakir Hussain M.S	Counsellor	External Member	9842376822	zakirhussain.me@gmail.com
6	R.Divya (EEE)	Student Representative	Internal Member	9345887149	divyadivya9080455814@gmail.com
7	Reethika.K (MBA)	Student Representative	Internal Member	9884168284	reethika.kannan2001@gmail.com
8	Nithish kumar .R (CS)	Student Representative	Internal Member	9994528123	postatno14@gmail.com
9	Dr.Balamurugan P	AOP /EEE,	Member Secretary	8122551432	erbalap@gmail.com

  
PRINCIPAL

Copt to:

1. All the HODs
2. All Committee members
3. Notice Board
4. File

Principal  
LOYOLA INSTITUTE OF TECHNOLOGY  
Palanchur, Chennai - 600 123

  
A&DS

  
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Date: 04.10.2024

## CIRCULAR

All the HODs, faculty members, and students are hereby informed that, as per AICTE guidelines, the following faculty are nominated as members in the respective committee w.e.f. 07.10.2024.

### Internal Complaints Committee (ICC)

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PRINCIPAL 4/10/2024.  
Principal

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## Minutes of the Meeting

Date : 15.10.2024

Time : 10.30 am

Day : Monday

Venue : Conference Hall

Members Present: Committee Members.

The following points were discussed in the meeting.

1. The chairman of the committee welcomed all members for this meeting.
2. The chairman instructed committee members to closely monitor and ensure the decorum of the students and faculties inside the campus.
3. Committee members discussed the dress code and decorum of the students and facilities inside the campus.
4. It is suggested and advised to all female members to come forward with their problems if they face anything of the institution related to harassment. Registration google form link is available. <https://docs.google.com/forms/d/1Dwpl5CNMgWJzrNdqI1NHvdMIhxf7R5hxzXLgEDdmWe0/closedform?pli=1>
5. Meeting ended with a vote of thanks by R.Divya.

  
PRINCIPAL

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