



LOYOLA INSTITUTE OF TECHNOLOGY

Palanchur, Chennai – 600 123

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO Certified Institution)

Date: 09/12/22

Circular

The Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2022-2023 (EVEN semester) will be held on 17/12/22 at 10.30 AM in the Conference Hall. All IQAC members are requested to attend the meeting on time.

The Meeting's Agenda:

- ✓ Review of previous minutes of meeting (2022-23 ODD semester)
- ✓ Review the Academic Calendar for 2022-2023 EVEN semester
- ✓ NAAC Accreditation Process
- ✓ NIRF Ranking
- ✓ Research & Development Activities
- ✓ MOE's Institution Innovation Council
- ✓ Govt. Online Certification
- ✓ Course Exit Survey
- ✓ Any other Related Matters


List of IQAC Committee members for the academic year 2022-23

Sl.No	Name	Designation
1.	Dr.Sujatha Jamuna Anand	Principal
2.	M. K.Teresa	Correspondent
3.	Dr. V. Balaji	Professor & HoD / Mechanical
4.	Dr.G.Bhuvaneswari	Professor & HoD / CSE
5.	Dr.P.Balamurugan	Asso. Professor & HoD/ EEE
6.	Prof. R.Umamaheswari	Asst. Professor & HoD (i/c) / ECE
7.	Dr. E.Isac Paulraj	Professor & HoD /S & H
8.	Prof. D.Prabhu	Asst. Professor & HoD / IT
9.	Dr.Shankar	Asst. Professor & HoD (i/c) / MBA



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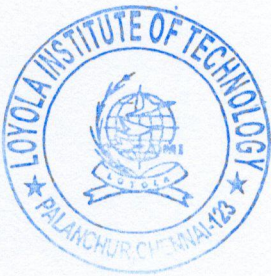
10.	Dr.V.L.Raja	Professor in Mechanical
11.	Dr. A.Lakshmi Priya	Professor in ECE
12.	Mr.Ganesh Narayanasamy	IBM Power enablement and ecosystem leader, Chennai
13.	Dr. Malathi Kanagasabai	Professor, Electronics and Communication Engineering, College of Engineering Guindy, Anna University
14.	Ms. Dimple Vincia	Jr. Customer Service Executive , Tata Communication and Transformation Service Pvt Ltd, Chennai
15.	Ms.K.Harini	IV Year IT
16.	Mr.Ganesan	Deputy BDO, Krishnagiri
17.	Dr.R.Senthilkumar	Coordinator


IQAC Coordinator


Principal

Copy to:

1. The Chairman for the kind information
2. All IQAC Members
3. All HODs and Faculty Members
4. File




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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Academic Year & Semester: 2022-2023 EVEN Semester

The Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2022-2023 (EVEN semester) was held on 17/12/22 at 10.30 AM in the Conference Hall with the following points discussed:

- The Chairperson reviewed the IQAC Minutes of Meeting for the Academic year 2022-2023 ODD semester and also reviewed the action taken report for the above period.
- The Chairperson reviewed Institution's Academic Calendar for the 2022-2023 EVEN Semester, Skill-based technical programs will be incorporated as scheduled.
- The Chairperson reviewed NAAC accreditation files.
- IQAC was made responsible to participate in NIRF Ranking.
- The committee instructed the HOD's to encourage their department faculty members and students to publish patents and paper publications.
- Institution Innovation Council was made responsible to improve the IIC Star rating for this Academic year.
- The committee instructed the HOD's to encourage their department students to complete online government certifications like AICTE KARMA and AICTE Parakh assessment.
- All HODs instructed to collect the Course Exit Survey at the end of semester from the final year students.
- The IQAC is planned to conduct Internal Academic Auditing by the Internal Expert Team nominated by the Principal.




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ACADEMIC YEAR 2022-23 EVEN SEMESTER

ATTENDANCE SHEET: Date: 17/12/22

Sl.No	Name	Designation	Signature
1.	Dr.Sujatha Jamuna Anand	Principal	
2.	M. K. Teresa	Correspondent	
3.	Dr. V. Balaji	Professor & HoD / Mechanical	
4.	Dr.G.Bhuvaneswari	Professor & HoD / CSE	
5.	Dr.P.Balamurugan	Asso. Professor & HoD/ EEE	
6.	Prof. R.Umamaheswari	Asst. Professor & HoD (i/c) / ECE	
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8.	Prof. D.Prabhu	Asst. Professor & HoD / IT	
9.	Dr.Shankar	Asst. Professor & HoD (i/c) / MBA	
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11.	Dr. A.Lakshmi Priya	Professor in ECE	
12.	Mr.Ganesh Narayanasamy	IBM Power enablement and ecosystem leader, Chennai	
13.	Dr.Malathi Kanagasabai	Professor, Electronics and Communication Engineering, College of Engineering Guindy, Anna University	
14.	Ms. Dimple Vincia	Jr. Customer Service Executive , Tata Communication and Transformation Service Pvt Ltd, Chennai	
15.	Ms.K.Harini (Reg.No.210919205018)	IV Year IT	
16.	Mr.Ganesan	Deputy BDO, Krishnagiri	
17.	Dr.R.Senthilkumar	Professor in CSE	

IQAC Coordinator

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ACTION TAKEN REPORT

Cell: IQAC


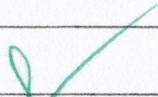
Date: 17/12/2022


Year/Semester:2022-23/EVEN Semester

Name of the Coordinator: Dr. R. Senthil Kumar

SL.No	Suggestion given	Proposed Action Plan	Target Date	Status of the Action Plan	Remarks
1.	The committee suggested to participate in NIRF Ranking	NIRF Ranking Participation	May 2023	Received NIRF Ranking band 150-300 for the Academic year 2022-23	Certificate Received
2.	The committee suggested to apply in Government Project Schemes.	All faculty members and students are asked to apply project proposal in various schemes	May 2023	Fund Rs. 7500 received from TNSCST-SPS	-
3.	The committee suggested to publish patents and paper publications.	Faculty members are asked to apply patent and paper publication	May 2023	3 Patents Granted and 17 Patents published. 12 papers published in SCI-Indexed/ Scopus Indexed by Faculty members	Certificate Received
4.	The committee suggested to improve the IIC Star rating	IIC President is planned to increase the number of activity related to Innovation	May 2023	3.5 star rating received for the Academic Year 2022-23	Certificate Received
5.	The committee suggested the students to complete various government online certification	Students are asked to register in AICTE KARMA and AICTE PARAKH.	May 2023	Students completed AICTE KARMA and AICTE PARAKH courses	Certificate Received



Prepared by	Approved by
 IQAC Coordinator	 Principal


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Note: Enclose the proof for the action plan executed.



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Date: 10/06/22

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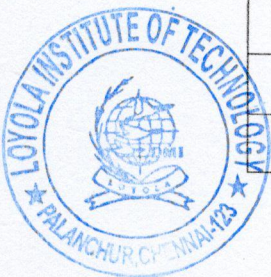
The Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2022-2023 (ODD semester) will be held on 15/06/22 at 10.30 AM in the Conference Hall. All IQAC members are requested to attend the meeting on time.

The Meeting's Agenda:

- ✓ Review of previous minutes of meeting (2021-22 Even semester)
- ✓ Review the Academic Calendar for 2022-2023 ODD semester
- ✓ NAAC Accreditation Process
- ✓ Research and Development Activities
- ✓ Course File
- ✓ Startup
- ✓ Training and Placement Activities
- ✓ Institution Innovation Council
- ✓ Govt. Online Certification
- ✓ Conduct of Induction Programme
- ✓ Any other Related Matters


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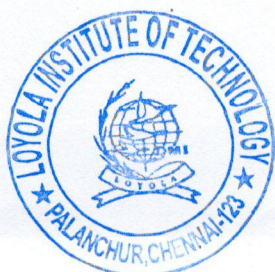
INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

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- Institution's Academic Calendar for the 2022-2023 ODD Semester, Skill-based technical programs will be incorporated as scheduled.
- All HODs have been instructed to plan and execute the activities for better grade in NAAC accreditation.
- The committee instructed the HOD's to encourage their department students to participate in Smart India Hackathon. The experts in the industry extended their support to Research and development activities.
- The committee directed the HODs to certify that the faculties had completed their respective Theory and Practical subjects in accordance with university criteria, and to keep track of this in their course files on a regular basis. Additional Classes conducted for Content beyond the syllabus.
- EDC was made responsible to increase the number of Startup.
- The IQAC Coordinator insisted that the training and placement cell increase the number of on-campus placement drives by bringing in more reputed organizations.
- MOE's IIC was made responsible to increase the Innovation Ambassador.
- The committee instructed the HOD's to encourage their department students to



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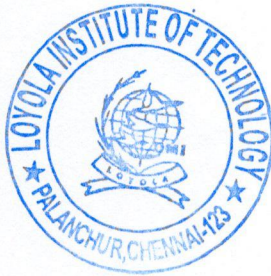
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complete the various government online certification.

- IQAC was made responsible to conduct Student Induction Programme during the month of September. The HODs were instructed to promote their respective faculties to engage in various Faculty Development Programs especially both online and offline.
- The IQAC is planned to conduct Internal Academic Auditing by the Internal Expert Team nominated by the Principal.


COORDINATOR


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ACADEMIC YEAR 2022-23 ODD SEMESTER

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IQAC Coordinator

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ACTION TAKEN REPORT


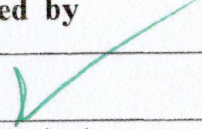
Cell: IQAC


Date: 15/06/2022

Year/Semester:2022-23/ODD Semester

Name of the Coordinator: Dr. R. Senthil Kumar

SL.No	Suggestion given	Proposed Action Plan	Target Date	Status of the Action Plan	Remarks
1.	The committee suggested the students to participate in Smart India Hackathon	Smart India Hackathon Participation	December 2022	Students participated in SIH at Jaipur, Sustainability Hackathon at Ahmedabad, SERB-INEA Conclave at Kanpur	Certificate Received
2.	The committee suggested to increase the number of Startup	Startup Registration	December 2022	Faculty and student entrepreneurs registered in MSME-Udyam	Certificate Received
3.	The committee suggested to increase the number of Innovation Ambassador	Innovation Ambassador Registration	December 2022	10 Faculty Innovation Ambassador completed their basic level and Advanced Level Training	Certificate Received
4.	The committee suggested the students to complete various government online certification	AICTE KARMA and AICTE PARAKH Registration	December 2022	Students completed AICTE KARMA and AICTE PARAKH courses	Certificate Received
5.	The committee suggested to conduct Student Induction Programme	Student Induction Programme is planned in the month of September.	September 2022	Student Induction Programme conducted on 21/09/2022	-

Prepared by	Approved by
 IQAC Coordinator	 Principal


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Note: Enclose the proof for the action plan executed.

