



LOYOLA INSTITUTE OF TECHNOLOGY

Palanchur, Chennai – 600 123

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO Certified Institution)

Date: 11/12/18

Circular

The Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2018-2019 (EVEN semester) will be held on 18/12/18 at 10.30 a.m. in the Conference Hall. All IQAC members are requested to attend the meeting on time.


The Meeting's Agenda:

- ✓ Review of previous minutes of meeting (2018-19 ODD semester)
- ✓ Review the Academic Calendar for 2018-2019 EVEN semester
- ✓ Research and Development Activities
- ✓ Project
- ✓ Any other Related Matters

List of IQAC Committee members for the academic year 2018-19


Sl.No	Name	Designation
1.	Dr.Sujatha Jamuna Anand	Principal
2.	I. Arockia MARY	Member, Society of DMI
3.	Dr. V. Balaji	Professor & HoD / Mechanical
4.	Dr.G.Bhuvaneswari	Professor & HoD / CSE
5.	Dr.P.Balamurugan	Asso. Professor & HoD/ EEE
6.	Dr. L. Nalini Joseph	Professor & HoD / ECE
7.	Dr. E.Isac Paulraj	Professor & HoD /S & H
8.	Prof. D.Prabhu	Asst. Professor & HoD / IT
9.	Prof. Suresh Kumar	Asst. Professor & HoD (i/c) / MBA
10.	Dr. S. M. Kannan	Professor in Mechanical




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11.	Dr. Narayanan, Deputy General Manager, National Plastic Technologies Pvt. Ltd., Sipcot Industrial Park, Irungattukottai, Sriperumbudur,	Industry Expert
12.	Dr. V. L. Raja, Professor, Department of Mechanical Engineering, Muthayammal Engineering College, Rasipuram	Academic Expert
13.	Ms. S. Abinaya	Alumni
14.	Shiju. S	Student
15.	Mr. K. Janakiraman	Parent


IQAC Coordinator


Principal

Copy to:

1. The Chairman for the kind information
2. All IQAC Members
3. All HODs and Faculty Members
4. File


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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Academic Year & Semester: 2018-2019 EVEN Semester


The Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2018-2019 (EVEN semester) was held on 18/12/18 at 10.30 a.m. in the Conference Hall with the following points discussed:

- The Chairperson reviewed the IQAC Minutes of Meeting for the Academic year 2018-2019 ODD semester and also reviewed the action taken report for the above period.
- The Chairperson reviewed Institution's Academic Calendar for the 2018-2019 EVEN Semester.
- The committee instructed the HOD's to encourage their department faculty members and students to publish patents and paper publications.
- The committee instructed the HOD's to conduct Project reviews as per scheduled.


COORDINATOR


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ACADEMIC YEAR 2018-19 EVEN SEMESTER

ATTENDANCE SHEET: Date: 18/12/18

Sl.No	Name	Designation	Signature
1.	Dr.Sujatha Jamuna Anand	Principal	
2.	I. Arockia Mary	Member, Society of DMI	
3.	Dr. V. Balaji	Professor & HoD / Mechanical	
4.	Dr.G.Bhuvaneswari	Professor & HoD / CSE	
5.	Dr.P.Balamurugan	Asso. Professor & HoD / EEE	
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IQAC Coordinator

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ACTION TAKEN REPORT

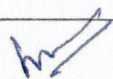
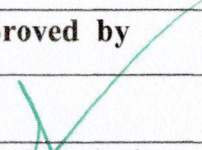
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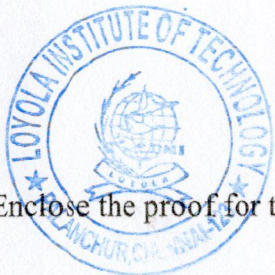
Date: 18/12/18

Year/Semester:2018-19/EVEN Semester

Name of the Coordinator: Dr. S.M. Kannan

SL.No	Suggestion given	Proposed Action Plan	Target Date	Status of the Action Plan	Remarks
1.	The committee suggested the Faculty to publish patents and paper publications.	Faculty members are asked to apply patent and paper publications	May 2019	5 papers published in SCI-Indexed/ Scopus Indexed by Faculty members	Certificate Received
2.	The committee suggested to conduct project review as per schedule	All project coordinators are asked to conduct project review as per schedule	May 2019	Project reviews conducted as per schedule.	Certificate Received

Prepared by	Approved by
	
IQAC Coordinator	Principal



Note: Enclose the proof for the action plan executed.


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Date: 05/06/18

Circular

The Internal Quality Assurance Cell (IQAC) meeting for the Academic year 2018-2019 (ODD semester) will be held on 12/06/18 at 10.30 a.m. in the Conference hall. All IQAC members are requested to attend the meeting on time.

The Meeting's Agenda:

- ✓ Review of previous minutes of meeting (2017-18 Even semester)
- ✓ Review the Academic Calendar for 2018-2019 ODD semester
- ✓ Research and Development Activities
- ✓ Induction Programme
- ✓ Any other Related Matters

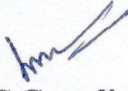
List of IQAC Committee members for the academic year 2018-19

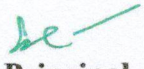
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IQAC Coordinator


Principal

Copy to:

1. The Chairman for the kind information
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3. All HODs and Faculty Members
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- The Chairperson reviewed the IQAC Minutes of Meeting for the Academic year 2017-2018 EVEN semester and also reviewed the action taken report for the above period.
- The Chairperson reviewed Institution Academic Calendar for the 2018-2019 ODD Semester
- The HODs were instructed to promote the reseach activities among faculty members and students.
- IQAC was made responsible to conduct Student Induction Programme during the month of October.


COORDINATOR


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ACADEMIC YEAR 2018-19 ODD SEMESTER

ATTENDANCE SHEET: Date: 12/06/18

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ACTION TAKEN REPORT

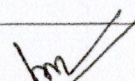
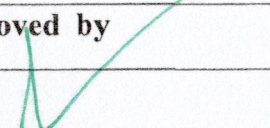
Cell: IQAC

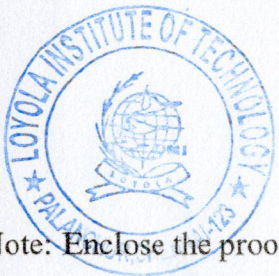
Date: 12/06/2018

Year/Semester:2018-19/ODD Semester

Name of the Coordinator: Dr. S. M. Kannan

SL.No	Suggestion given	Proposed Action Plan	Target Date	Status of the Action Plan	Remarks
1.	The committee suggested to promote the reseach activities among faculty members and students	Faculty members and students advised to publish and patents	December 2018	Books Published	-
2.	The committee suggested to organize Induction Programme	Induction Programme organized for first year students	October 2018	Induction Programme conducted for first year students on 18/07/2018	-

Prepared by	Approved by
	
IQAC Coordinator	Principal



Note: Enclose the proof for the action plan executed.

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